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# JUDICIAL

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# CIRCUIT COURT JUDGES

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## MISSION STATEMENT

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To ensure that all of the citizens of Norfolk who are affected by judicial processes are provided with an independent, accessible, and responsible forum for the just resolution of disputes, and to preserve the rule of law while protecting citizens' rights and liberties.

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## DEPARTMENT OVERVIEW

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Provides administrative support for the judges who hear cases brought before the court. Ensures that all of the citizens of Norfolk who appear before the court are provided with an independent, accessible, and responsible forum for the just resolution of disputes to preserve the rule of law and protect the rights and liberties guaranteed by the United States and Virginia Constitutions.

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## BUDGET HIGHLIGHTS

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The total FY2005 approved budget for Circuit Court Judges is \$447,000. This represents an increase of \$7,700 over FY2004 due to changes in personnel costs.

Expenditure Summary				
	FY2002 ACTUAL	FY2003 ACTUAL	FY2004 APPROVED	FY2005 ADOPTED
Personnel Services	357,685	363,145	391,900	407,700
Materials, Supplies and Repairs	14,872	10,557	12,000	12,000
General Operations and Fixed Costs	18,769	22,823	20,400	20,400
Equipment	17,064	4,500	15,000	6,900
<b>TOTAL</b>	<b>408,390</b>	<b>401,025</b>	<b>439,300</b>	<b>447,000</b>

## Programs & Services

	FY2003 ACTUAL	FY2004 APPROVED	FY2005 ADOPTED	FULL-TIME POSITIONS
<b>Circuit Court Judges</b>	<b>401,025</b>	<b>439,300</b>	<b>447,000</b>	<b>5</b>

Preside over a court of general jurisdiction in Virginia. This means that the court has authority to try a full range of cases both civil and criminal. Only in Circuit Court is a jury provided.

<b>TOTAL</b>	<b>401,025</b>	<b>439,300</b>	<b>447,000</b>	<b>5</b>
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## Position Summary

Position Title	Pay Grade	Minimum	Maximum	FY04 Positions	Change	FY05 Positions
Judicial Executive Assistant	OPS12	35,790	57,213	1		1
Legal Assistant	OPS12	35,790	57,213	1		1
Legal Secretary II	OPS10	30,430	48,644	3		3
<b>TOTAL</b>				<b>5</b>	<b>0</b>	<b>5</b>